

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION
(ADMINISTRATIVE BRANCH)**

From

To

Er.N.KRISHNAMOORTHY, B.E.,
Chief Engineer/Personnel,
8th Floor, NPKRR Maaligai,
144, Anna Salai, Chennai-600 002.

The All Chief Engineers,
Additional Chief Engineers,
Superintending Engineers,

Letter No.017940/G35/G352/2014-1 dated : 06.05.2014.

Sir,

Sub : Establishment - Class III Service - Preparation of panel for promotion to the post of Administrative Supervisor for the crucial date of 20.03.2014 - Suitability Report and D.P. particulars called for - Regarding.

I am to request you to furnish the particulars in QUADRUPLICATE (which should be in A4 size paper) as furnished in the format enclosed for each case in respect of Assistant (Administration) listed in the Annexure, since their cases are likely to come up for consideration for promotion to the post of Administrative Supervisor.

2) I am to specifically request you to send copy of charge memo., copy of final order, undergone/undergoing punishment as on date in QUADRUPLICATE (A4 size paper) in respect of the Assistants (Administration) listed in the Annexure alongwith the Suitability Report.

3) Further, I am to state that if any of the individuals shown in the Annexure is previously working in your circle and any of those subsequently transferred elsewhere, the concerned Chief Engineer/ Additional Chief Engineer/Superintending Engineers may be addressed from your end requesting them to furnish the details as called for in the format enclosed directly to this office, so as to avoid further delay in finalising the panel. It is seen that most of the field reports, the columns in the format are filled up as "Nil/Blank and Dash". I request you to ensure that all the columns in the format are duly filled up without the usage of "Nil/Blank/Dash".

4) I am to inform you that the suitability reports should be personally verified and signed only by the Chief Engineers/Additional Chief Engineers/Superintending Engineers concerned.

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5) I am also to request you to send the report on or before 07.06.2014. In this connection, I am to invite your attention to this Office Memo. No.068288/Adm.II/A2/1997-1, dated 12.05.1997 and request you to keep up the target date.

6) I request you to acknowledge the receipt of this letter.

Yours faithfully,

Encl : i) Format
ii) Annexure

Sd****06.05.2014
(LALITHA RAMALINGAM)
ASSISTANT PERSONNEL OFFICER/ESTT.(N.T.)
FOR CHIEF ENGINEER PERSONNEL

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ANNEXURE**LIST OF ASSISTANT (ADM) FOR PREPARATION OF PANEL FOR
PROMOTION****TO THE POST OF ADMINISTRATIVE SUPERVISOR**

Sl. No (1)	NAME (2)	D.O.B (3)	D.O.J AS ASST. (4)	PRESENT CIRCLE (5)
1)	S.SUKUMAR	22.07.1967		CHENNAI E.D.C./WEST
2)	A.MALARMANNAN	04.05.1970		KALLAKURICHI E.D.C
3)	R.NATTARASAN	09.06.1970		SIVAGANGA E.D.C
4)	K.ADALARASAN	14.05.1962		TRICHY E.D.C/METRO
5)	P.DEVARAJ	12.03.1961	10.11.2003	CUDDALORE E.D.C.
6)	V.T.VEERAPPAN	13.08.1961	03.11.2003	CHENNAI EDC/CENTRAL
7)	A.M.SIDDARTHAN	04.03.1968		CHENNAI EDC/SOUTH
8)	S.RAJAKUMARAN	27.07.1959	06.01.2003	NAGAI E.D.C.
9)	P.MUTHUVEL	27.05.1962	31.10.2003	AN PUDUKKOTTAI E.D.C.
10)	R.VENKATACHALAM	24.06.1968	29.09.2003	MTPS
11)	A.SAGAYAMARY	11.01.1970	22.09.2003	AN DHARMAPURI E.D.C.
12)	S.KUPPUSAMY	03.04.1960	19.09.2003	AN TIRUVANNAMALAI E.D.C.
13)	N.ANANDAN	13.08.1960	25.09.2003	VELLORE E.D.C.
14)	P.NAGAPPAN	10.04.1964	25.09.2003	DHARMAPURI E.D.C.
15)	K.RAVI	03.12.1962	28.11.2003	C.M.C./MADURAI
16)	P.ANANDAN	17.07.1961	25.09.2003	TIRUPATHUR E.D.C.
17)	R.KRISHNAMURTHY	03.05.1963	01.10.2003	KANCHEEPURAM E.D.C.
18)	A.SATHIKBASHA	07.06.1966	19.09.2003	CHENGALPATTU E.D.C.
19)	A.SAMUTHIRAPANDI	25.02.1959	18.09.2003	TUTICORIN E.D.C.
20)	E.SUBRAMANIAN	02.06.1959	10.11.2003	NAGAI E.D.C.
21)	A.SELVARAJU	16.02.1960	22.09.2003	B.B.G.T.P.S./CHENNAI-12
22)	C.SAMIKANNU	12.05.1960	22.09.2003	TIRUPATHUR E.D.C.
23)	R.DHANAPAL	02.05.1963	13.10.2003	NAMAKKAL E.D.C.
24)	C.MADASAMY	28.01.1965	18.09.2003	THENI E.D.C.
25)	E.RAJASEKARAN	05.07.1961	20.09.2003	E.T.P.S.
26)	R.ELANGO VAN	10.06.1963	20.05.2004	THANJAVUR E.D.C.
27)	T.BALRAJ	17.06.1964	03.03.2004	TRICHY E.D.C./METRO
28)	J.NIRMALA	02.07.1961	01.10.2003	CHENNAI E.D.C./SOUTH
29)	M.KALVINATHAN	25.10.1967	09.10.2003	TIRUPATHUR E.D.C.
30)	M.INDUMATHY	07.03.1964	22.09.2003	AN DHARMAPURI E.D.C.
31)	G.MOORTHY	16.06.1962	29.09.2003	NAGAI E.D.C.
32)	K.MANIMEGALAI	24.01.1958	01.10.2003	CHENNAI E.D.C/CENTRAL
33)	C.ASOKARASAN	08.07.1962	08.10.2003	NAGAI E.D.C.
34)	E.SADAGOPAN	17.09.1962		CHENNAI EDC/NORTH
35)	A.MUTHUMANICKAM	15.06.1963	17.11.2003	UDUMALPET E.D.C.
36)	P.MUTHUMARI	10.06.1964	10.10.2003	VIRUDHUNAGAR E.D.C.
37)	V.S.GOPALAKRISHNAN	12.02.1965	10.12.2003	CUDDALORE E.D.C.
38)	P.KAMARAJU	20.05.1965		GENERATION/KUNDAH

(1)	(2)	(3)	(4)	(5)
39)	T.VIJAYALAKSHMI	21.10.1962	24.09.2003	COIMBATORE EDC/NORTH
40)	N.MONIKANDAN	25.04.1964	22.01.2004	KANYAKUMRAI E.D.C.
41)	G.KUMARI	06.05.1961		CHENNAI EDC/WEST
42)	T.VANITHA	27.09.1965		G.C.C./CHENNAI
43)	B.MEHAVARANAM	18.03.1958		TIRUNELVELI E.D.C.
44)	S.SARDAR	01.03.1964	09.01.2004	T.T.P.S.
45)	A.KUMARESAN	05.05.1962	04.02.2004	VIRUDHUNAGAR E.D.C.
46)	T.MOHANRAJ	30.05.1962	27.01.2004	PUDUKKOTTAI E.D.C.
47)	V.ANBZHAGAN	07.02.1961		TIRUVANNAMALAI E.D.C.
48)	R.MADHESWARI	13.04.1967	04.03.2004	NAMAKKAL E.D.C.
49)	K.ETHIRAJAN	25.12.1957	12.01.2004	GEN.CIRCLE/TIRUENELVELI
50)	M.C.SHANMUGAM	02.10.1960	15.09.2004	THANJAVUR E.D.C.
51)	P.NATARAJAN	06.04.1962	21.01.2004	GOBI EDC
52)	K.RAMAKRISHNAN	24.04.1958	03.02.2004	MADURAI E.D.C.
53)	T.JEYABAL	20.05.1960	01.12.2004	T.T.P.S.
54)	G.PADMAVATHY	22.01.1964		VELLORE E.D.C.
55)	S.BANUMATHY	05.11.1963		CHENNAI EDC/CENTRAL
56)	R.VIJAYALAKSHMI	13.10.1964	14.07.2004	CHENNAI EDC/NORTH
57)	C.PERUMAL	10.03.1964	07.04.2004	DHARMAPURI E.D.C.
58)	T.SUSILA	03.06.1956	24.11.2004	DINDIGUL E.D.C.
59)	S.RAJI	24.01.1963	13.01.2005	DINDIGUL E.D.C.
60)	M.SACHITHANANDAM	04.03.1963	13.01.2005	NAGAI E.D.C.
61)	K.BALASUBRAMANIAM	12.04.1964		G.T.P.P./VALUTHUR
62)	C.RAJENDRAN	03.06.1960	15.07.2004	KANAYAKURAI E.D.C.
63)	EVD. VIMALRAJ	30.03.1960	27.01.2005	CHENNAI EDC/CENTRAL
64)	N.ALLIRANI	15.05.1965	09.01.2006	NAGAI E.D.C.
65)	S.RAVICHANDRAN	02.01.1964		G.C.C./CHENNAI
66)	J.IDAMABEL	14.09.1957	01.09.2004	CHENGALPATTU E.D.C.
67)	A.KANNAN	18.06.1963	06.08.2004	THANJAVUR E.D.C
68)	S.RAJENDRAN	11.05.1963	31.01.2005	THANJAVUR E.D.C.
69)	S.KASTHURI	22.12.1963		TIRUNELVELI E.D.C.
70)	R.SELVAKUMAR	06.03.1978	27.08.2004	THENI E.D.C.
71)	S.MOHANRAJ	09.06.1963	05.07.2004	GOBI E.D.C.
72)	A.NALLASUNDAR	02.04.1970		TIRUNELVELI EDC
73)	A.RAJA	31.12.1959	22.08.2005	DINDIGUL E.D.C.
74)	S.PONMANI	08.02.1970	17.08.2005	TUTICORIN E.D.C.
75)	A.PALANISWAMY	10.06.1970	25.11.2005	AN GENERATION/KADAMPARAI

(1)	(2)	(3)	(4)	(5)
76)	S.GLORY	01.03.1968	19.08.2005	AN TUTICORIN E.D.C.
77)	N.ELAMURUGAN	06.09.1969	01.12.2005	COIMBATORE EDC/NORTH
78)	A.PALANISWAMY	02.03.1970	19.08.2005	PUDUKKOTTAI E.D.C.
79)	C.MAHADEVAN	28.05.1967	19.08.2005	METTUR E.D.C.
80)	K.RADHA	03.04.1971	30.09.2005	TRICHY EDC/METRO
81)	K.SETHUMADHAVAN	30.06.1974	05.09.2005	TRICHY EDC/METRO
82)	K.BASKARAN	06.05.1963	09.09.2005	AN CE/D/COIMBATORE
83)	S.CHOKALINGAM	10.03.1960	06.01.2006	RAMNAD E.D.C.
84)	J.MAHENDRAN	26.05.1964	14.09.2005	GENERATION/KUNDAH
85)	G.GUNASEKARAN	05.03.1963	30.09.2005	PUDUKKOTTAI E.D.C.
86)	P.MATHIYAZHAGAN	07.03.1960		CHENNAI EDC/SOUTH
87)	V.MURUGAN	05.03.1957	29.08.2005	COIMBATORE EDC/SOUTH
88)	K.PADMAVATHY	31.07.1961	31.10.2005	DINDIGUL E.D.C.

Sd/****06.05.2014
LALITHA RAMALINGAM
ASSISTANT PERSONNEL OFFICER/ESTT.(N.T.)

F O R M A T

SL.NO.

- 01) Name and Designation :
- 02) Date of Birth :
- 03) Date of joining as Assistant/Adm. :
- 04) Circle in which working. :
- 05) Whether any D.P./Enquiry is pending against the individual and if so to indicate the nature of charges in brief and its present stage (Copy of Charge Memo. to be enclosed in QUADRUPLICATE A4 SIZE paper).
- 06) Whether any punishment has been imposed on the individual and if so the nature of charge and nature of punishment imposed to be furnished (Copies of final order to be enclosed in Quadruplicate A4 Size Paper). :
- 07) If there is any punishment of Stoppage of increment imposed the following should be furnished. :
 - i) Date of commencement of punishment :
 - ii) Date of Completion of punishment. :
- 08) If any appeal is made by the individual the order issued/latest position on the appeal should be furnished. :
- 09) Whether he/she is suitable for promotion. :
- 10) Remarks. :

CHIEF ENGINEER/ADDITIONAL CHIEF ENGINEER/
SUPERINTENDING ENGINEER

