

MOST URGENT

TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION
(Administrative Branch)

From

To

Er. R. SRINIVASAN, B.E.,
Chief Engineer/ Personnel,
144, Anna Salai,
Chennai - 600 002.

All Chief Engineers,
All Superintending Engineers,
The Director/Finance/TANGEDCO,
Chennai-2.

Letter No.011174/G.30/G.301/2012-4, dated 27.12.2012.

Sir,

Sub : Establishment - Class II Service - Preparation of panel of Stores Officers from among the Stores Supervisors for the crucial date 05.08.2012 - Suitability Reports, Service/D.P. & PAR Particulars - Called for - Regarding.

Ref : 1) CE/ Per. Letter No.011174/G30/G301/2012-2,
dated 01.10.2012.

2) CE/ Per. Letter No.011174/G30/G301/2012-3,
dated 22.10.2012.

In the references cited, the particulars were called for, for 60 Stores Supervisors for drawal of fresh panel based on the crucial date 05.08.2011. Now, the crucial date for the year 2012 (i.e.,) 05.08.2012 is already crossed and the panel has to be drawn on the crucial date of 05.08.2012.

2) I am to inform that the Suitability/Performance Assessment Report, D.P. particulars and Service particulars in respect of names of 60 Stores Supervisors mentioned in the Annexure is already called for under references cited are likely to be considered for inclusion in the panel for promotion to the post of Stores Officer on the crucial date of 05.08.2012.

3) I request you to furnish **6 copies of suitability reports (Format I & II) duly filled up and signed by the officers** in respect of Stores Supervisors as mentioned in the Annexure those **who have passed Electricity Departmental Account Test within the period from 05.08.2011 to 05.08.2012 and those who have rendered 3 years service in the post of Stores Supervisor as on the date of 05.08.2012 along with the** service particulars in the separate sheet. If any of the Stores Supervisor has not passed the above test, the fact may be informed to this office.

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4) I also request you to furnish the list of Stores Supervisors of your circle those who are qualified to Stores Officer for promotion and senior to Thiru.S.Ravi, Stores Supervisor including the officials those who were temporarily relinquished and the period is completed on the crucial date 05.08.2012 along with the particulars of all the qualified Stores Supervisors names may be sent to this office in the proforma (Format I & II) enclosed.

5) **The Performance Assessment Reports for the last seven years including the period from 01.04.2010 to 31.03.2011 and 01.04.2011 to 31.03.2012** in respect of Stores Supervisors may also be sent along with the above particulars, if not already sent, the same may be sent positively **before 21.01.2013**. If the P.A.R. were not written up for some reason or other, the position may also be intimated to this office to avoid further correspondence in this regard.

6) The particulars of D.P. if any initiated against the above Stores Supervisors in the intervene period, the details of punishment awarded undergoing punishment may be clearly furnished in the Format-I copies of charge Memos./Final orders/ Modified orders on appeal/appeal rejections etc. should also be furnished wherever necessary.

7) Further, I am also request you to send the above particulars of all the Stores Supervisors of your circle, for promotion as Stores Officer **on or before 21.01.2013** with the certificate to the effect that the particulars of the Stores Supervisors as on **05.08.2012** of your Circle have been sent and there is no omission.

8) It is informed that if the required particulars are not received before the due date (i.e.,) **on 21.01.2013**, then the concerned Superintending Engineers will be held personally responsible for any omission of names to be included in the proposed panel.

Yours faithfully,

Encl.: 1) Format I & II
2) Annexure.

Sd./-xx 28.12.12
(R. GEETHA)

Assistant Personnel Officer/ A.A.S.
for Chief Engineer/ Personnel.

Copy to the Asst. Personnel Officer/Estt. (Non-Technical)/Adm. Br.(G.32 Sec).

With a request to furnish the Performance Assessment Report of the Stores Supervisor mentioned in the enclosed list if not already sent.

Copy to the Asst. Personnel Officer/Adm. Staff/Adm. Branch/Chennai-2.

Copy to the Director/Finance/Accounts Branch/TANGEDCO/Chennai-2.

Copy to G.302 Seat/Adm. Branch.

Copy to Stock File.

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FORMAT - I

SL.No.Given in
ANNEXURE-III

Page No.

- 1) Name and Designation :
- 2) Age and Date of Birth. :
- 3) Date of Retirement :
- 4) Educational Qualification :
- 5) Whether any relaxation of Qualification has been given as per B.P.212/06.08.1991 :
- 6) Date of regular appointment in the post of Stores Supervisor :
- 7) Total Service in the post of Stores Supervisor as on 05.08.2012 :
- 8) Place of working of Stores Supervisor :
- 9) Whether he has passed the Electricity Department Account Test : Date of Exam Regn. No. Centre
- 10) Details of Disciplinary proceedings should be furnished for the last 10 years irrespective of the categories :
- 11) Whether any charge is pending if so, specify :
- 12) The Ref. number in which the charge were framed (Copy of Memo. any be enclosed) :
 - (i) Nature of Charge/Charges :
 - (ii) Present Stage of the D.P. :

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- 13) Whether any penalty has been :
imposed with in the period of 10
years on the Officer and if so,
specify
- (i) Nature of charges (The copy of :
punishment order may be
enclosed)
- (ii) The Reference Number in which :
the punishment was awarded
- (iii) Nature of punishment (i.e.) :
Censure, Stoppage of increment
etc.,
- (iv) Date of Commencement of :
Punishment
- (v) Date of Completion of punishment :
- 14) Whether suitable for promotion as :
Stores Officer

Note: No columns should be left as blank and all column should be answered.

FORMAT - II

(Service details should be furnished in separate sheet)

Sl. No.	Name and Designation	Place of working	From	To

SUPERINTENDENT.

ANNEXURE

SENIORITY LIST OF STORES SUPERVISOR

Sl. No.	NAME	DATE OF BIRTH	PRESENT CIRCLE	REMARKS
	Thiruvallur			
1.	M. Kumaravel	25.01.1955	N.C.T.P.S.	Suitability not received.
2.	S. Balakrishnan	07.09.1962	Chennai EDC/South	Suitability not received.
3.	R. Balasubramanian	10.06.1961	T.T.P.S.	
4.	C. Gunasekaran	13.03.1959	Sivaganga EDC	
5.	N. Rajendran	09.05.1962	Madurai EDC/Metro	
6.	P. Ramavel	10.04.1962	Salem EDC	
7.	N. Manoharan	04.05.1961	Salem EDC	
8.	M. Alagesan	08.04.1966	Sivaganga EDC	
9.	G. Ramasamy	17.05.1966	Dindigul EDC	Suitability not received.
10.	S. Ravi	28.05.1960	Perambalur EDC	
11.	R. Krishnamurthy	15.02.1962	Vellore EDC	
12.	P. Rajendran	10.01.1961	Ramnad EDC	
13.	A. Alaguraj	03.03.1961	Madurai EDC	
14.	N. Kanthavelu	17.02.1964	Udumalpet EDC	
15.	A. Palaniappan	25.03.1967	Coimbatore EDC/ South	Suitability not received.
16.	V. Desigururajan	13.05.1962	Salem EDC	
17.	N. Ponnusamy	25.06.1964	Coimbatore EDC/ Metro	
18.	B. Mani	12.05.1957	Chennai Development Circle-II	Suitability not received.

Sl. No.	NAME	DATE OF BIRTH	PRESENT CIRCLE	REMARKS
19.	P. Natarajan	14.02.1965	Dindigul EDC	Suitability not received.
20.	M. Shanmugam	15.09.1960	Tiruvannamalai EDC	
21.	G. Pitchai	12.05.1965	Madurai EDC/ Metro	
22.	P. Meenakshi Sundaram	10.04.1963	Thanjavur EDC	
23.	K. Asokan	02.05.1963	Cuddalore EDC	
24.	K. Subramanian	05.03.1961	Virudhunagar EDC	
25.	S. Selvaraj	30.07.1962	Tirunelveli EDC	Suitability not received.
26.	S. Ravichandran	14.10.1965	Gen. Circle/ Kadamparai	
27.	K. Raghupathy	02.07.1964	Madurai EDC	
28.	S. Kovilpitchai	10.04.1961	Tirunelveli EDC	
29.	A. Rajasekaran	14.04.1959	Karur EDC	
30.	V. Avan	10.06.1965	Thanjavur EDC	
31.	S. Rajakesavan	24.06.1964	Trichy EDC/ Metro	
32.	V. Viswanathan	15.07.1960	Chengalpattu EDC	
33.	K. Govindaraju	11.02.1966	Dharmapuri EDC	
34.	R. Ravichandran	05.06.1965	M.T.P.S.	
35.	V. Justin Joseph	03.11.1960	Kanyakumari EDC	Suitability not received.
36.	R. Mohan	07.05.1967	Chennai EDC/ South	

Sl. No.	NAME	DATE OF BIRTH	PRESENT CIRCLE	REMARKS
37.	A. Muruganandam	18.10.1958	Cuddalore EDC	
38.	U. Elangovan	06.04.1964	Thiruvavarur EDC	
39.	I. Essaq Sait	03.05.1965	Nilgiris EDC	
40.	M.C. Sekar	10.12.1956	Chennai EDC/ North	Suitability not received.
41.	A. Thangarathinam	03.11.1967	Kanyakumari EDC	Suitability not received.
42.	K. Ramachandran	15.07.1960	Namakkal EDC	Suitability not received.
43.	R. Gnanavadivel	19.05.1966	Cuddalore EDC	
44.	S. Muthu	09.10.1958	Sivaganga EDC	
45.	C. Arumugam	18.10.1958	Pudukottai EDC	
46.	T. Mohankumar	17.01.1956	Chief Financial Controller/ Chennai	
47.	V. Ayyasamy	20.03.1956	Tiruppur EDC	
48.	B. Muthukrishnan	09.06.1961	Ramnad EDC	
49.	K. Chandran	03.03.1957	T.T.P.S.	
50.	G. Ravichandran	23.05.1965	Perambalur EDC	
51.	M.A. Titus	13.05.1959	Kanyakumari EDC	Suitability not received.
52.	N.S. Sekar	04.12.1966	Cuddalore EDC	
53.	L. Balthazar	03.12.1966	Villupuram EDC	Suitability not received.
54.	K. Ponmudi	05.02.1962	Villupuram EDC	Suitability not received.

Sl. No.	NAME	DATE OF BIRTH	PRESENT CIRCLE	REMARKS
55.	A. Madhuranayagam	27.05.1963	Trichy EDC/ Metro	
56.	M. Dhanaraj	20.06.1966	Perambalur EDC	
57.	S. Natarajan	02.01.1965	M.T.P.S.	
58.	P. Krishnakumar	20.05.1964	Trichy EDC/ Metro	Expired
59.	S. Ramesh	15.12.1959	Chennai EDC/ South	Suitability not received.
60.	R. Velmurugan	10.02.1960	Theni EDC	Suitability not received.

Sd./-xxx
SUPERINTENDENT.